Counseling Center  
University of Illinois at Urbana-Champaign  
Position Title: Associate Director of Clinical Services  
SEARCH EXTENDED

The University of Illinois Counseling Center is seeking applications for the position of Associate Director of Clinical Services. The successful candidate will join an energetic, diverse team of nearly 50 staff including 29 clinicians, 4 pre-doctoral interns, 6 counseling center professional staff, 7 administrative staff, as well as a team of undergraduate paraprofessionals and master’s level practicum counselors. The University of Illinois Counseling Center's mission is to provide culturally competent services to a diverse clientele presenting with a wide range of psychological, educational, social, and developmental concerns. The Counseling Center is also an APA approved pre-doctoral internship site.

The University of Illinois is located in the twin cities of Champaign and Urbana in central Illinois. The campus is situated between the three major metropolitan areas of Chicago, Indianapolis, and St. Louis and is considered one of the top comprehensive research public universities in the nation. Our staff works on campus with an academically talented and ethnically diverse student population, including 22 percent international students, 16 percent Asian students, 10 percent Latino/a students, and 5 percent African American students, for a total enrollment of over 49,300 students. The University of Illinois is a traditional residential campus with nearly 10,500 students living in campus housing.

University of Illinois Counseling Center employees enjoy a high quality of life with excellent compensation; competitive health, dental, retirement, and vision benefits; and education assistance programs. Individuals with diverse backgrounds, experience and ideas who embrace and value diversity and inclusivity are encouraged to apply.

Primary Job Functions
The Associate Director of Clinical Services reports to the Director and has a senior level administrative role along with two other Associate Directors (Director of Training and Director of Outreach and Prevention Services) within the Counseling Center. This position is multifaceted in scope and function and is designed to assist the Director with the overall management of the Counseling Center's clinical services. In addition, this individual will assist the Director in providing vision and multicultural competent leadership in the development, marketing, implementation, evaluation and assessment of professional services designed to support undergraduate and graduate students in their academic, personal, and social development.

The Associate Director will have demonstrated expertise and knowledge in the provision of therapeutic services guided by best practice guidelines for diverse populations of students in a culturally competent manner. Additionally, the successful candidate will also have experience and knowledge in one or more administrative areas consistent with Counseling Center services including general administration, therapeutic services, training, outreach and prevention, or educational programming.

The successful candidate will serve as a clinician and senior administrator who will assist in our ongoing effort to build a culturally competent staff capable of serving the needs of a large, diverse student body. Flexibility, creativity and resourcefulness will be necessary characteristics in managing the multiple roles as an administrator, supervisor, clinician and consultant to the campus community. We are searching for an individual who displays both a multiculturally competent, thoughtful, self-reflective and collaborative management style and strong ethical decision-making skills.
Specific Administrative duties and responsibilities for the Associate Director may include, but are not limited to:

1. Provides assistance in leadership in the maintenance and development of policy and procedures related to innovative and efficacious therapeutic services; provides administrative and strategic oversight of the design and implementation of all aspects of clinical services; helps provide a comprehensive range of counseling services to Illinois students.
2. Provides administrative supervision of staff.
3. Provides oversight of clinical data collection, evaluation and analysis.
4. Develops and maintains policies and procedures to ensure adherence to the highest clinical standards, applicable legislation, local health and safety laws and regulations, student affairs risk management policies, and professional codes of ethics.
5. Networks and consults with University departments including the Office of the Dean of Students, Academic Departments, McKinley Health Center, and other Student Affairs units, as well as student communities and groups.
6. Assists the Director with assessing service delivery in the many facets of Counseling Center services.
7. Serves as a member of the Counseling Center Administrative Team and participates in setting objectives, establishing priorities and developing strategies to improve Center operations.
8. Other duties as assigned.

Specific clinical duties and responsibilities may include, but are not limited to:

1. Provides direct clinical services, such as assessment and time-limited counseling and psychotherapy for individuals, group and/or couples.
2. Provides supervision and training activities for pre-doctoral interns, trainees, and paraprofessionals.
3. Participates in psychological emergency and trauma response.
4. Assists in outreach and consultation services to students, faculty and staff.
5. Participates in various Student Affairs activities and committees.
6. Other duties as assigned.

**Education**

Doctorate in Clinical, Clinical/Community, Counseling Psychology, or related field is required.

**Licensure**

Must be licensed as a Clinical Psychologist in Illinois or be license transfer eligible from out of state. Must have been licensed for at least 3 years.

**Experience**

- Minimum of five years post-internship professional experience is required
- Demonstrated evidence of increasing supervisory responsibilities and experience with a minimum of 2 years staff supervisory experience is required.
- Demonstrated evidence of increasing administrative responsibilities over time with a minimum of 3 years administrative experience is required.
- Demonstrated ability to conduct clinical interviews, including clinical assessment, case conceptualization and treatment plan formulation, for students with a broad spectrum of
psychological problems, ranging from adjustment issues to major psychiatric disorders is required.

- Demonstrated commitment to social justice education, affirmative action and diversity, and ability to foster positive interactive relationships with a diverse population is required.
- Demonstrated knowledge of development and psychological issues of a college-aged population is required.
- Previous experience in a college counseling center is preferred.

Starting Date
May 16, 2020 or mutually acceptable date.

Appointment Terms
12 months with 24 vacation days; full time, regular position.

Salary
Salary is competitive and commensurate with experience.

To apply, please create your candidate profile through http://jobs.illinois.edu and upload your cover letter, vita, and contact information for three references. For full consideration, please apply by March 2, 2020. Interviews and inquiries may take place prior to the closing date; however, no hiring decisions will be made until after that date; applications will continue to be accepted until the position is filled. Applicants are strongly encouraged to submit three current letters of recommendation to:

Mikhail Lyubansky, Ph.D.
Alejandro Gomez, MSW
Search Committee Co-Chairs
Counseling Center, University of Illinois at Urbana-Champaign
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The University of Illinois conducts criminal background checks on all job candidates upon acceptance of a contingent offer.

The University of Illinois is an Equal Opportunity, Affirmative Action employer. Minorities, women, veterans and individuals with disabilities are encouraged to apply. For more information, visit http://go.illinois.edu/EEO. To learn more about the University’s commitment to diversity, please visit http://www.inclusiveillinois.illinois.edu