UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN
COUNSELING CENTER

PRE-PROFESSIONAL GRADUATE ASSISTANTSHIP

Position Title:
Pre-professional Graduate Assistant for the Counseling Center with emphasis on the Paraprofessional Program

Type of Position:
25% to 33% graduate assistantship, nine months, beginning Fall 2016. This position is a pre-professional activity for students in Clinical Psychology, Community Health, Counseling Psychology, Educational Policy Organization and Leadership, Educational Psychology, Medical Scholars, Nutritional Sciences, Psychology, Social Work, Special Education, or Speech and Hearing Sciences.

Description:
Assist the coordinator of the Counseling Center Paraprofessional (CCP) program in continuity and administration of the program. Assist in the development and delivery of teaching and training for undergraduate students in the CCP program.

Duties:
* Preparation and teaching of fundamental communication (counseling) and workshop skills to CCPs.
* Grading and providing feedback for CCP projects and activities such as Tuesday @ 7 workshops.
* Developing curriculum materials and activities for up to three sequential paraprofessional courses.
* Hold regular office hours to assist students with course materials outside of class.
* Assist the program coordinator in the administration and organization of the CCP program.
* General outreach and programming for the Counseling Center.
* Other duties as assigned.

Qualifications:
Graduate student in Clinical Psychology, Community Health, Counseling Psychology, Educational Policy Organization and Leadership, Educational Psychology, Medical Scholars, Nutritional Sciences, Psychology, Social Work, Special Education, or Speech and Hearing Sciences. Experience with presenting to groups, and developing and facilitating workshops. Knowledge of and experience with active learning, program development and evaluation desired. Some teaching experience is preferable, as are strong administrative and organizational skills.

Compensation:
Stipend is commensurate with current university policies on graduate student stipends and fee waivers. All applicants will be required to fill out a FAFSA form to assess eligibility for Federal Work Study Assistantships.

Application Procedure:
Review of applications will begin March 1, 2016 and continue until the position is filled. To apply for the position please fill out the form found at https://illinois.edu/fb/sec/7779817.

If you have any questions regarding the application and hiring process, please contact Marti Gortner at mgortner@illinois.edu.

If you have any questions regarding the duties of this position, please email Theresa Benson at tmb67@illinois.edu