POSITION NOTICE  
Counseling Center  
University of Illinois at Urbana-Champaign  
Position Title: Coordinator, Inner Voices Program A1500498

Position Description
The University of Illinois Counseling Center is hiring a Coordinator for the Inner Voices Program. The successful candidate will have a record of demonstrated expertise serving college student populations. The Center is an APA accredited training site with over 50 staff including clinicians, doctoral interns, professional staff, administrative staff as well as graduate assistants, undergraduate paraprofessionals, and practicum trainees.

The University of Illinois is located in the twin cities of Champaign and Urbana in central Illinois. The campus is situated between the three major metropolitan areas of Chicago, Indianapolis, and St. Louis and is considered one of the top comprehensive research public universities in the nation. Our staff works on campus with an academically talented and ethnically diverse student population, including 23 percent international students, 17 percent Asian students, 9 percent Latino/a students, and 5 percent African American students, from a total enrollment of over 45,800 students. The University of Illinois is a traditional residential campus with nearly 10,500 students living in campus housing.

Primary Job Functions
The Counseling Center Coordinator for the Inner Voices Program will primarily teach, train, and promote social justice education germane to psychological, social and mental health issues for students and the Illinois campus at large. The incumbent will focus on prevention efforts to engage students and the Illinois community toward optimal mental health. Specifically, the Coordinator will provide course instruction, direct timely and relevant student lead productions and evaluate these efforts to ensure best practices in social justice theater. Job duties and responsibilities as the Coordinator for the Inner Voices program may include, but are not limited to:

- Curriculum design for cross listed theater courses
- Develop scripts for theatrical performances using multiple sources and integrative teams including staff, students and external resources.
- Teach the development of playwriting and other forms of technical writing intended for student led performance.
- Recruit students for courses and performance teams through innovative and effective marketing, outreach and proven recruitment strategies.
- Evaluate courses and productions to facilitate and maintain current best practices within social justice theater performance.
- Research current health, mental health and social issue trends in higher education.
- Maintain program to ensure continuity with counseling center and student affairs strategic plans.
- Produce a variety of shows throughout each semester.
- Responsible for logistical planning of courses and performances including but limited to marketing, securing facilities, advertising and archiving.
- Maintain a program budget and fiscal projective.
- Provide supervision to and coordinate personnel (e.g., course instructors, production team, etc.).
- Assess outcomes of student learning.
- Collaborate with other Student Affairs and campus units.
• Attend departmental meetings and periodic meetings for program review with Department Heads of co-sponsoring units.
• Other duties as assigned.

**Education**
Bachelor’s Degree in Fine Arts, Communications, Theater or related Degree required.

**Experience**
• Minimum of two semesters of teaching at the higher education/university level is required.
• Minimum of two semesters of theater production experience is required.
• Demonstrated experience creating, directing and producing original theater work is required.
• Familiarity and experience with past and current trends in social issues theater is required.
• Skilled in working independently is required.
• Collaborative work within theater and higher education setting is required.
• Experience in program development and evaluation is preferred.

**Starting Date**
December 16, 2015 or mutually acceptable date.

**Appointment Terms**
12 months with 24 vacation days; full time regular position.

**Salary**
Salary competitive and commensurate with experience.

To ensure full consideration please create your candidate profile through [http://jobs.illinois.edu](http://jobs.illinois.edu) and upload your cover letter, vita, and contact information for three references. For full consideration, please apply by December 8, 2015. Materials can be addressed to the following:

Alejandro Gomez, LCSW
Search Committee Chair
Counseling Center, University of Illinois at Urbana-Champaign
610 E. John St., 110 Student Services Building
Champaign, IL 61820
(217) 333-3704

This position is a security sensitive position. Individuals with diverse backgrounds, experience and ideas who embrace and value diversity and inclusivity are encouraged to apply.

_**Illinois is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, status as a qualified individual with a disability, or criminal conviction history. Illinois welcomes individuals with diverse backgrounds, experiences, and ideas who embrace and value diversity and inclusivity.**_ (www.inclusiveillinois.illinois.edu).

_The University of Illinois conducts criminal background checks on all job candidates upon acceptance of a contingent offer._