UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN
COUNSELING CENTER

PRE-PROFESSIONAL GRADUATE ASSISTANTSHIP

Position Title:
Pre-professional Graduate Assistant for the Counseling Center with an emphasis on Therapeutic Services

Type of Position:
25% to 33% graduate assistantship, nine months, beginning fall 2015. This position is a pre-professional activity for students in Clinical Psychology, Community Health, Counseling Psychology, Educational Policy Organization and Leadership, Educational Psychology, Medical Scholars, Nutritional Sciences, Psychology, Social Work, Special Education, or Speech and Hearing Sciences.

Description:
Works with and under the Therapeutic Services Coordinator and Groups Program Chair in all facets of service development, delivery, and administration of clinical services at the Counseling Center.

Duties:
* Attend Therapeutic Services Committee meetings.
* Meet regularly with Therapeutic Services Coordinator.
* Meet regularly with Groups Program Chair.
* Assist with updating clinical services policies and procedures.
* Maintain private practitioners referral list and survey community resources to determine availability for students.
* Assist with coordination of therapy groups.
* Special projects such as organizing staff in-service meetings.
* Assists the Therapeutic Services Coordinator with the Center’s quality assurance procedures.
* General outreach and programming for the Counseling Center.
* Supplemental assistance to Counseling Center Committees as needed (ex: A&E Committee and Kognito)
* Other duties as assigned.

Qualifications:
Graduate student in Clinical Psychology, Community Health, Counseling Psychology, Educational Policy Organization and Leadership, Educational Psychology, Medical Scholars, Nutritional Sciences, Psychology, Social Work, Special Education, or Speech and Hearing Sciences. Masters degree or at least two semesters of practicum experience. Experience in a mental health setting is desirable. Availability during the Counseling Center’s business hours (8 a.m. to 5 p.m.).

Compensation:
Commensurate with current university policies on graduate student stipends and fee waivers. All applicants will be required to fill out a FAFSA form to assess eligibility for Federal Work Study Assistantships.

Application Procedure:
Review of applications will begin March 1, 2015 and continue until the position is filled. To apply for the position please fill out the form found at https://illinois.edu/fb/sec/7779817

If you have any questions regarding the application and hiring process, please contact Marti Gortner at mgortner@illinois.edu.

If you have any questions regarding the duties of this position, please email Connie Langellier at langelli@illinois.edu.